



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – May 5, 2015

The meeting commenced at 8:04 pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Jim Franz, Mary Ellen Singer, Michael Freil, Sylvia Carmody, Vicky Brooker, Roger Dunlap, Bob Merland, Amanda Roddy, Fred Wootan, and Kevin Hazenfield.

Opening Remarks: Jim Franz welcomed everyone to the meeting.

Reports:

- Social Action Commission (Roger Dunlap):
 - Ministry Fair participation was discussed.
 - Sales of Coffee of Fair Trade will terminate since stores in the local area are now selling it.
 - Long range goals were discussed. The commission emphasized the need to improve communication with other Commissions.
 - Upcoming activities were discussed including a speaker in August.
 - There will be a collection for Catholic Relief to Nepal.

- Faith Formation Commission (Jim Franz): No report since the meeting was cancelled.

- Worship Commission (Vicky Brooker):
 - The Commission is encouraging and in need of new members.
 - Childcare during Masses was discussed in detail; a recommendation to the PAC is still pending further investigation.
 - The Commission updated its charter.

- Finance Committee (Fred Wootan):
 - All members plan to attend the Ministry Fair
 - The Committee will coordinate the next fiscal year budget with the Commissions and plan to have completed by May 21st.
 - Working to get bids to fix the awning.
 - The Archdiocesan auditor has requested to postpone the annual Parish audit until the fall or winter due to the upcoming Archdiocesan Fund Campaign.
 - Deacon Chris discussed the upcoming Parish Census which will likely start the same week of the Ministry Fair and run for several weeks.

Old Business/Action Items:

- The PAC approved the Meeting Minutes from 7 April 2015 meeting.
- Fire Pit proposal: Kevin Hazenfield provided the PAC follow-up information concerning his Eagle Scout project to build a fire pit for the Parish (from Oct 2014 meeting). He requested approval to proceed with the project after reviewing applicable civil ordinances/permits, safety, construction, and budget estimates. The PAC unanimously recommended the project for approval, and Father Tom concurred. The project can commence immediately.
- Parish Ministry Fair: Bob Merland reviewed the final preparations and brought up several issues for discussion/closure. The Ministry Fair is scheduled after Masses on May 16th - 17th; approximately 50 ministries are expected to participate.
- Draft Policy for the use of Parish Facilities (AI # 15-4)
 - PAC discussed the draft policy for the use and scheduling of Parish facilities as proposed by Deacon Chris during the April meeting.
 - PAC recommended approval of the policy and Father Tom concurred. The policy will take effect immediately.

New Business:

- PAC Recruitment (Jim Franz):
 - New members are needed for next year.
 - The PAC discussed methods to recruit new members, including use of the Ministry Fair
 - All members are asked to bring two nominations for consideration at the next PAC meeting
- 'Redeeming Administration' (Fr. Tom Schmidt):
 - Father Tom led discussion of a discussion of Chapter 3, 'Trust'
 - All PAC members should be prepared to discuss Chapter 4 at the next PAC meeting; Jim Franz will lead the discussion

Action Item Review:

- Action Item #15-1: The Worship Commission will provide PAC a recommendation concerning Child Care during Mass by fall 2015. Status: OPEN
- Action Item #15-4: Draft Policy for the use of Parish Facilities. See discussion above. Status: CLOSED

Closing Remarks: Jim Franz thanked everyone and closed the meeting. The next PAC meeting is scheduled for Tuesday, June 2, 2015. The meeting concluded at 9:15 pm.