



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – 6 Aug 2014

The meeting commenced at 8:06pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Tim Bach, Michael Freil, Tom Kwest, Lynda Middleton, Mary Ellen Singer, Joe Schmidt, and Fred Wootan.

Opening Remarks: Father Tom Schmidt made opening remarks, stating the majority of the evening's agenda was devoted to Lynda Middleton's presentation on "Discernment".

Reports:

Finance Committee (Fred Wootan) and Business Operations (Deacon Chris Rauch):

- The approved fiscal year's budget would be presented this year to the Parish in October; an approximate \$21,000 surplus exists from last year.
- The Parking Lot is in much need of repair. Deacon Chris is in the process of receiving bids. It is expected to cost \$20,000-21,000.
- New officers were appointed, including the Chairperson (Chris Gallagher), Vice Chairperson (Jim Bowman), and Secretary (Fred Wootan).

Worship Commission (Father Tom Schmidt):

- Discussion focused on the Parish Worship study conducted in 2013; there were 72 Mass recommendations, approximately 60% of all recommendations have been implemented.
- There should be two Communion chalices to every one ciborium. The Parish will acquire additional chalices, recruit additional Eucharistic Ministers, and modify procedures, as required, to implement. Michael Freil suggested also inspecting current chalices (some are in need of replacement).
- The Parish will strive to recruit younger people to participate in Mass, especially as Lectors and Eucharistic Ministers. Youth Ministry has the lead to take action.
- A major recommendation from the study is to shorten Mass time length. Father Tom reviewed progress made to date. Future efforts focus on more efficiently (while reverently) conducting Mass while reducing the length of Homilies.

Social Action Commission (Mary Ellen Singer): The Commission reviewed last year's accomplishments and brainstormed new goals for the current year.

Faith Formation: No report was provided.

Pastoral Topics:

St. Vincent DePaul Society (Tom Kwest and Tim Bach):

- St. Francis of Assisi Parish has been very generous to the local St. Vincent DePaul chapter (“conference”); allowing the conference to provide over \$8500 to the Dayton District Council for various needs last year.
- Tom Kwest reviewed the upcoming “We Together” campaign and provided brochures on the subject. Father Tom will work with Tom Kwest to announce the campaign to the Parish (and provide an opportunity to donate) during an upcoming Mass in either August or September.

Discernment (Lynda Middleton):

- Lynda Middleton proposed a “Discernment” process for use by the Parish. Lynda designed the process to motivate, recruit, and properly place volunteers to serve within the various Church ministries and programs. The process consists of a two evening event which includes motivational presentations, interactive discussion, and completion of spiritual gift/time and talent inventories.
- Much discussion focused on how to motivate and recruit new talent, and how the Discernment process could be implemented.
- The PAC agreed this concept should be further reviewed. Father Tom will work with Lynda to further develop her concepts and draft an implementation plan.

The meeting concluded at 9:05pm.