



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – 4 Nov 2014

The meeting commenced at 8:00pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Joe Schmidt, Chris Gallagher, Michael Freil, Shanna Romeo, Amanda Roddy, Mary Ellen Singer, Roger Dunlap, James Crinion, and Bob Merland.

Opening Remarks/Administration/Meeting Minutes: Joe Schmidt welcomed everyone, including new PAC members, Roger Dunlap and James Crinion. Last month's Meeting Minutes were approved with one administrative correction (corrected spelling of "Merland").

Reports:

- Social Action Commission (Joe Schmidt)
 - The Commission reviewed feedback from their recent Fairhaven bus tour which took a look at the poorer places in Dayton, and discussed the possibility of bringing in a speaker to discuss the situation.
 - Tom Moore volunteered and was selected as Commission Chair for a second year.
- Faith Formation (Shanna Romeo): The Meeting was canceled. No report was provided.
- Worship Commission (Amanda Roddy):
 - Discussion focused on the new Liturgy Implementation Team. This brand new committee was formed to plan Masses for the entire year. They will be focusing on the pre-Easter season of Lent and hope to expand their detailed plans for the remainder of next year.
 - The Commission discussed the need to acquire rocking chairs for the Gathering Space and for childcare during Mass, but no plan of action was presented (See "Action Items below")
- Finance Committee (Chris Gallagher):
 - The Committee finalized their annual Financial Report.
 - The Committee is preparing to share the financial results with the help of speakers during Mass on November 22nd and 23rd with further detail available in the bulletin.
 - The Committee reviewed the first quarter financials. Donations are lagging behind projections. They plan to closely monitor during December and January.

Old Business/Action Items:

- Fire Pit proposal: Kevin Hazenfield is expected to present more information on his Eagle Scout project to the PAC in the spring of 2015 (see last month's meeting minutes). His presentation will include details on the construction of the fire pit, to include cost and schedule.
- 2013 Parish Worship Study: Father Tom announced there are 19 recommendations left to address.
 - The Homily for the coming Sunday is focused on the stewardship of gifts. Father will invite everyone to participate in the ministries of the Parish, to answer the call that God is asking of His followers and to minister to others.
 - The Parish is in need of more Lectors and Eucharistic Ministers, and Father wants to recruit more youth to participate. There will be training for both Lectors and Eucharistic Ministers in the next two weeks.
 - The Parish will implement new Eucharistic Minister procedures within the month to more efficiently distribute the Body and Blood of Christ.
 - Father personally invited each member of PAC to invite another acquaintance into the Ministry. We must help plant the seed, and welcome new members into the parish
- The Parish sent a booklet, entitled, '2014-15 Ministry Directory', to all members of the Parish. This booklet contains a complete list and detailed description of each ministry within the Parish. Father encouraged all members of the Parish to review this booklet and find Ministries in which they can serve.
- Spring Ministry Fair: Bob Merland will lead/organize the upcoming Spring Ministry Fair similar to the Ministry Fair he previously organized for the Parish. The previous Fair was very successful and had space for all 73 ministries, each with half a table, divided between the Main Hall and one of the meeting rooms. Sign-up sheets/ material were provided; all sign-up sheets were given to Ministry POCs for follow-up. Decorations and snack food/drinks were provided at a cost of \$820. The PAC concurred with proceeding, as discussed, with the following action items (for Bob):
 - Consolidate, if possible, all the Ministry tables into the Gathering Space and Main Hall
 - Shoot for April 19th
 - Speak with Lynda Middleton to synergize the Ministry Fair with the Parish Discernment process.

New Business:

- Deacon Chris proposed a meeting schedule change for all PAC, Finance Council and Commission meetings beginning in July 2015. This change would better align Parish fiscal information with Parish activities; the currently schedule makes this a concern. The PAC will review this information for decision at the January PAC meeting (see "New Action Items" below)

New Action Items:

- Worship Commission: Provide PAC a recommendation concerning the need for childcare and rocking chairs

- PAC review new proposed meeting dates provided by Deacon Chris and be prepared to discuss at the next (January) PAC meeting.

Closing Remarks: Joe Schmidt thanked everyone and closed the meeting. The next PAC meeting is scheduled for Tuesday, January 6, 2015.

The meeting concluded at 9:00 pm.