



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – 2 Sep 2014

The meeting commenced at 8:03pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Jim Baumann, Jim Franz, Michael Freil, Shanna Romeo, Mary Ellen Singer, and Joe Schmidt.

Opening Remarks/Administration/Meeting Minutes: Jim Franz welcomed everyone. Father Tom Schmidt introduced Shanna Romeo as a candidate and possible replacement for Rose Carone, who will no longer be able to serve on the PAC. Last Month's Meeting Minutes were approved with one administrative correction (corrected "Social Action Commission")

Reports:

- Social Action Commission (Mary Ellen Singer):
 - The Commission worked on formulating current year's goals
 - St Charles Borromeo Parish is hosting a talk on Forgiveness on 15 Oct, 7pm (dinner at 6 pm). Details will be in an upcoming bulletin.
- Faith Formation: No report was provided.
- Worship Commission (Father Tom Schmidt): Discussion focused on the Parish Worship study conducted in 2013. See "Old Business/Action Items" below.
- Finance Committee (Jim Baumann):
 - The Committee is reviewing interest received on the Parish's capital fund, and following up on its annual financial procedure review.
 - The Committee is preparing for the annual Financial Report to the Parish which will occur on an upcoming Sunday in October, date TBD.
 - Father Tom discussed the upcoming Archdiocese of Cincinnati fund campaign in which the Diocese is expecting to raise \$130 million over a 5 year period. He mentioned that St. Francis has not been chosen as a "Pilot" Parish.

Old Business/Action Items:

- 2013 Parish Worship Study: Father Tom noted that 58 of the 72 worship recommendations have been implemented to date (by the Worship Committee), and the remaining 19 recommendations are nearing completion. Some of the remaining changes deal with modifying Eucharistic Minister

and Lector procedures. Father Tom also announced that the Parish will acquire and use Song Announcement Boards in the chapel, phasing out use of the current paper worship aids.

- **Discernment:** Father Tom briefly described the “Discernment” process proposed by Lynda Middleton at last month’s PAC meeting. This process is designed to recruit and properly place volunteers to serve within the various Church ministries and programs. Father Tom will meet with Lynda to further develop her concepts and draft an implementation plan for presentation at the upcoming PAC meeting in October.
- **PAC Membership/Changes:** Jim Franz reviewed the current PAC membership and the need to replace recent losses of personnel. Overall there should be 9 PAC members from the Parish at large. Currently there are 4 members (Jim Franz, Michael Freil, Joe Schmidt, and Alicia Norris) and 1 candidate (Shanna Romeo). Alicia Norris’ term expires in October so 5 additional members are required (assuming Shanna accepts). Father Tom has several candidates in mind, and will be discussing membership with those individuals.

New Business:

- Deacon Chris announced the new Parish website, which is under development, can be viewed at <http://dev.sfacc.org>. He will update the “PAC” information on the website, to include posting photos of PAC members.
- The PAC discussed conducting a Parish Ministry Fair this fall to educate and recruit parishioners for the various Parish ministries. The PAC recommended conducting the Fair in the Gathering Area and Main Assembly Hall (not spilling over into the smaller rooms) during a single weekend (Sat/Sun) in either October or November; however, the specific date is TBD.

Closing Remarks: Jim Franz thanked everyone and made closed the meeting. The next PAC meeting is scheduled for Tuesday, 14 Oct 2014.

The meeting concluded at 8:59pm.